

## **PARENT AND FAMILY INVOLVEMENT**

We encourage all parents/family members to become involved with the STARS program. Daily contact between our staff and parents is an important part of the program. By sharing information concerning your child's activities and welfare, we can work together to better meet the child's needs. It is extremely important that any change in address, emergency numbers, etc. be kept current. Newsletters are sent home to keep parents informed of up-coming events, programs, and activities. Conferences can be arranged with parents and staff as needed. Family members are encouraged to visit the program and to share their special talents, skills, and experiences with the children.

## **PARTICIPANT PERSONAL FILES**

Each participant will have a personal file which will include their application, any conduct reports, permission slips, accident reports, academic pre/post tests, and other relevant documents. These files are strictly confidential.

## **PERSONAL BELONGINGS**

We assume no liability for lost or damaged items. Students can keep personal belongings in their backpacks. We make reasonable efforts to limit opportunity for items to be lost or damaged but we do not have secure locations for storing valuables. If your child loses anything, they should go to the school Lost and Found.

## **TERMINATION FROM THE PROGRAM**

Participants will forfeit their space in the program for any of the following reasons: Excessive absences, behavior that threatens physical or emotional safety of self or others, or breaking any school rules that are deemed worthy of termination.

## **QUESTIONS AND COMMENTS**

If you have any questions or comments, please feel free to contact us at any time. We look forward to getting to know your children and making STARS a wonderful experience for you and your children. If we are unable to answer the phone, please leave a message with a telephone number where you can be reached.

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