

**MINUTES**  
**KINGFISHER BOARD OF EDUCATION**  
**REGULAR MEETING-NOVEMBER 6, 2017 7:00 PM**  
**BOARD OF EDUCATION BUILDING**  
**602 W CHISHOLM DRIVE, KINGFISHER, OK 73750**

**PRESENT:** David Diesselhorst, Mark Squires, Carly Franks, Mike Copeland, Dana Golbek, Jason Sternberger, James Kuykendall, Todd Overstreet, Keith Campbell, Shane Hood, Melissa Slezickey, Lori Burns, Elizabeth Perdue, Victoria Gerken, Jentry Squires, Chloe Lack, Max Hartman, Harrison Themer, Braden Burns, Tammy Themer, Laurie Hagar, Leah Friesen, A.J. Johnson, Katey Tucker, Pam Werner, and Michael Swisher of the Times & Free Press.

**ABSENT:** None

Meeting was called to order by President David Diesselhorst at 7:00 pm. The agenda was posted at the location of the meeting on Thursday, November 2, 2017 at 9:00 a.m. in accordance with file O.S. Supplement 1978, Sec. 301-311 (open meeting act).

**HONORS & RECOGNITIONS:** Mr. Sternberger recognized the following FFA members for winning the Conduct of Meeting contest at the National Convention: Elizabeth Perdue, Victoria Gerken, Chloe Lack, Jentry Squires, Max Hartman, Harrison Themer and Braden Burns. Mrs. Burns thanked the board for their continued support. Bree Taylor also won the Outstanding Secretary award. The basketball and wrestling seasons start soon with the football team going into playoffs. The Veteran's Day program will be Friday November 10<sup>th</sup> at the high school.

**MINUTES:** Motion was made by Mike Copeland to approve the minutes of October 2, 2017. Motion was seconded by Carly Franks and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**ENCUMBRANCES/REPORTS:** Motion was made by Carly Franks to approve the following encumbrances and reports: General Fund: #1543-#1595, Payroll- #70423-#70463, CO-OP: #1219-#1222, Building Fund: #2105-2106, Child Nutrition: #2214-#2217, change order listings in General, CO-OP, Child Nutrition, and Insurance funds, Treasurer's Report and Activity Fund Custodian Report as attached. Motion was seconded by Mark Squires and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**2016-2017 FINANCIAL AUDIT:** Mr. James Kuykendall of Britton, Kuykendall and Miller, CPA's presented the 2016-2017 audit to the board as attached. Motion was made by Mike Copeland to approve the audit as presented. Motion was seconded by Dana Golbek and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**ANNUAL ELECTION RESOLUTION:** Motion was made by Carly Franks to approve the Annual Election Resolution to be submitted to the Kingfisher County Election Board calling for an election for school board member seat #3 and the publication of the Annual Election of School District electors as attached. Motion was seconded by Mike Copeland and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**CLOSE SPLIT PRECINCTS:** Motion was made by Mark Squires to close split precincts with 100 or fewer registered voters for the annual school board member election. Motion was seconded by Carly Franks and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**FUNDRAISER REQUEST:** Motion was made by Mike Copeland to approve the following fundraiser requests: FCCLA- Frozen Dough Bread Sales, Gilmour Student- 1<sup>st</sup> & 2<sup>nd</sup> Music Program DVD sales. Motion was seconded by Dana Golbek and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**OUT OF STATE TRAVEL REQUEST:** Motion was made by Mark Squires to approve a Photography trip to Washington D.C. on April 25-29, 2018. Motion was seconded by Carly Franks and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**NEW ACTIVITY SUB ACCOUNT REQUEST:** Motion was made by Mike Copeland to open a new Activity Fund sub account for Gilmour Library. Motion was seconded by Dana Golbek and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**BOARD POLICIES:** Motion was made by Mike Copeland to approve the following board policies as attached: DCAB- New Teacher Residency Committee and DCAB-R- New Teacher Residency Committee, Regulation. Motion was seconded by Mark Squires and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**FOOD PROCUREMENT PLAN:** Motion was made by Carly Franks to approve the Food Procurement Plan as attached. Motion was seconded by Mike Copeland and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**RESIGNATIONS:** Motion was made by Mike Copeland to accept the resignation of Kim Conrady as Gilmour Secretary. Motion was seconded by Dana Golbek and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**SUPERINTENDENT REPORT:** Mr. Sternberger stated that the Gilmour roof should be completed within 2 weeks. The District Data Profile was presented to the Board.

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**EMPLOYMENT:** Motion was made by Mike Copeland to employ the following: Bailey Price- Teacher Assistant, Tracy Crum- Teacher Assistant and Shawnda Hall- Special Education Paraprofessional. Motion was seconded by Mark Squires and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

**GILMOUR TOUR:** The board stayed in open session and left the building to tour Gilmour Elementary. There was a notice on the door as to the location and contact information.

**BUILDING IMPROVEMENTS AT GILMOUR:** The board discussed several options for Gilmour Elementary such as remodeling, additions or a new building. No action was taken.

**ADJOURN:** Motion was made by Mike Copeland at 8:45 pm to adjourn. Motion was seconded by Carly Franks and carried. (Voting for: Diesselhorst, Squires, Franks, Copeland, and Golbek, No: None).

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President

ATTEST:

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Clerk